

FIRST YEAR DEGREE COLLEGE ONLINE ADMISSION PROCEDURE 2019-20

**\*\*\*Admission Process will be complete only after proper verification of all documents required**

**Please Note:**

1. **Students should keep the Passport size photo [Strictly] and Signature softcopy ready. Maximum file size: 2 MB**

**Step for Filling the Online Form**

**Step 1:** On 29<sup>th</sup> May 2019, Students needs to visit Link for online application of pre-admission online Enrolment forms will be available from 29<sup>th</sup> May 2019 to 10<sup>th</sup> June 2019 on Mumbai University website: <https://www.mum.digitaluniversity.ac> [Mandatory before filling the college form as student needs the university “MKCL number” for filling the college form]. Students can fill in separate admission form for each course mentioned below in step no.2 (from 1 to 6). Therefore, it is mandatory to procure separate MKCL number for each course.

Before Proceeding for Wilson College form kindly go through the College Admission Prospectus for knowing the subject combination for a student wants to apply.

**Step 2:** Once registered with Mumbai University website, student needs to visit the College website and go to the notice in Degree College admission and click the Link given there to proceed for filling up the online form of Wilson College for:

1. **F.Y.B.A** (Kindly Choose the same combination which has been selected pre-admission online Enrolment forms )
2. **F.Y.B.Sc.**
3. **F.Y. B.M.S.**
4. **F.Y. B.M.M.**
5. **F.Y. B.A.F.**
6. **F.Y.B.Sc-IT**

**Step 3:** Fill the complete form at:

<https://admission.onfees.com/login?instituteld=395&formPolicyId=43> Fill the form carefully as data entered and submitted once will not be edited again. **Helpline No. (for Wilson College only) 9920272443.**

**Step 4:** Take the print of the form fees receipt and college form by clicking the “**Print**” option.

**Step 5:** Merit List will be generated as per the date mentioned by Mumbai University.

**Step 6:** Based on Merit list, only merit list candidates will be required to visit the college premises with the College Form, Mumbai University Form, all the Hard Copies of the Mark sheets for Verification.

**Step 7:** Once verification is done the Students has to pay the fees in college at the Fee counter and show the receipt at the verification counter.

**Step 8:** Only on successful submission of the Course Fees and Form the Admission of the student is confirmed at the college.

**Dates and Schedule is mentioned in the website for further reference**